

**IUPUC Board of Advisors**  
**May 13, 2020, 11:30 am**  
**Zoom @IU**

**Minutes**

Attending: Dave Barker, John Burnett, Clayton Force, Jacquie Franz, Cindy Frey, Joe Fuehne, Tom Harmon, Edgar Hernandez, Jason Hester, Reinhold Hill, Rick Johnson, Carla Laymon, Jay Lesandrini, Jim Lienhoop, Scott McIntyre, Lori Montalbano, Karen Niverson, Daniel Noel, Srikanth Padmanabhan, Gil Palmer, Greg Pence, Amy Pettit, Jim Plump, Jim Roberts, Bryan Rushton, Matt Souza, Gregg Summerville, Brenda Vogel, Tom Vujovich, Arianna Woods

Not Attending: Julie Bilz, David Elwood, Melinda Engelking DeLap, Jack Hess, Lora Mount

Guests: Jennifer Conner, Melissa Fairbanks, Beth Sharer

**Welcome**

**Tom Harmon**

The board of advisor's meeting began at 11:30 am via Zoom @IU. Chairman Tom Harmon welcomed the advisors to this virtual meeting.

**Vice Chancellor Update**

**Reinhold Hill**

Dr. Hill welcomed the board to this virtual meeting during these unusual times of the pandemic. IUPUC began online teaching and working from home the week of March 16, 2020 due to the COVID-19 pandemic. In addition, IU has frozen all salary increases for next year. In the budgetary planning for next year, IUPUC has been asked to make a 5% reduction and plan for an additional 5% reduction. Planning for the fall may be one of five different scenarios:

- 1) Return to in-person teaching – would include social distancing, facemasks, and other safety procedures
- 2) Hybrid with in-person instruction and virtual instruction – we have purchased 17 Owl devices which are microphones and a camera integrated in a 360-degree enclosure which would allow entire classrooms to be captured. Some instruction would be done entirely on-line. Clinicals/labs would be done in-person. (most likely scenario)
- 3) Fall semester is virtual and Spring is in-person
- 4) Fall semester is in-person; Spring is virtual
- 5) Virtual for the entire academic year

IU has a university-wide committee exploring all of these scenario's but most of our planning has been with scenario #2. The timeframe for a decision seems to be the end of May to early June. This is influencing student decision-making and orientations.

The American Council on Education, which is the major lobbying group for education, is encouraging universities to prepare for a 15% decline in the fall based on some survey data.

- One in six students have indicated they may take a 'gap year'
- Nationally, returning students, 250K fewer students from the lowest income backgrounds have renewed their FAFSA (Federal Application for Student Aid) for 2020-21
- Overall FAFSA renewals are down 5% from last year
- Last year, 419 colleges reported space after the May 1 deadline
- This year, 729 reporting space

Currently at IUPUC

- Enrollment is down 25% for summer online classes
- Point in cycle, we are 7.5% down for fall semester
- New student enrollment is down 65% point-in-cycle
- Deposits are down 41% point-in-cycle
- Applications and admissions are down 16%

Some adjustments we have made

- We moved up our test optional policies from implementation to next year's class to this year's incoming class
- We are figuring out the best way to message to students and parents about what we are likely to do as a university and campus here in Columbus
- If we continue all-online, some students may question if we are the most affordable online option
- The question of safety is when students may be less likely to go away to a campus

Changes at IUPUC

- Jay Lesandrini will now focus 100% of his time as communications and marketing director
- We have brought in Scott McIntyre, Associate Director of Admissions for Recruitment and High School Outreach at IUPUI, to be our strategic enrollment management interim director and provide day to day leadership.
- The Fall start date for IUPUC is under discussion with a committee at IUPUI as well as discussion on breaks during the semester.
- We created an IUPUC Student Emergency Assistance Fund and have received generous contributions to that fund.
- We have also utilized existing scholarship funds to support students who may not be able to receive support through federal aid or other sources
- 394 IUPUC students received \$512K in total support through the CARES Act funding distributed through IUPUI. The basic formula for the distribution was based upon full Pell eligibility and then the number of credit hours the student was enrolled in. Therefore, part-time students could receive \$700 and full-time could receive \$1200.

### **Development Update**

**Brenda Vogel**

Shortly after IUPUC started working from home (mid-March), the IU Foundation put a stop on fundraising. However, about a month in (mid-April) it was decided to create a fund for our students. The Emergency Funds process was developed whereas the students filled out an application for funds and it went through our Office for Finance, and then it is distributed to a small committee. There are about 150 students (less than 10%) who do not have a laptop according to a survey by University Information and Technology Services (UITS). Also, many of those do not have access to internet which is another big issue. Currently, there is a balance of \$5500 in the emergency fund.

We are very happy to report that we have met our Bicentennial goal of \$4M as of April!

### **IUK/IUPUC Transition-to-Teaching Collaboration Jenny Conner, Division Head, Education**

At IUPUC we have traditionally just had an elementary education program. We have not had a secondary program. We met with several school superintendents about 18 months ago to try to determine what the needs were in our community. It became clear that a secondary education program was needed to prepare teachers in K-12. Originally, we thought we would create a program at IUPUC but that would take a lot of resources and faculty. In thinking outside the box, IU Kokomo was contacted to see what programs they offered. They had a Transition to Teaching (T2T) program which is offered to those people who already have a college degree. So, beginning in the spring of 2021, the Division of Education at IUPUC and the School of Education at IU-Kokomo, will offer IU-Kokomo's 18 credit-hour Secondary T2T program in partnership with one another. This program is almost entirely online. The student would take 2 courses in the spring, 1 course in the summer, and 2 courses in the fall. In addition, students are required to complete a student teaching placement for 14 weeks. We are excited to offer this program to the community.

Program applicants must meet one of the following:

- Undergraduate degree from an accredited postsecondary educational institution in the subject area that the individual intends to teach with a grade point average of at least 3.0 on a 4.0-point scale
- Graduate degree from an accredited postsecondary educational institution in the subject area or related field in which the person wants to teach
- Both an undergraduate degree from an accredited postsecondary educational institution in the subject area that the individual intends to teach with a GPA of at least 2.5 on a 4.0-point scale, and five years of professional experience

- Both an undergraduate degree from an accredited postsecondary educational institution, and proof of passing state approved content area examination in the subject area

Those who are interested in learning more information on the Transition to Teaching (T2T) program or to sign up for the program should contact:

Sara Williamson, Academic Advisor  
IUPUC, Division of Education  
812.348.7356 | sjflanag@iupuc.edu

Another partnership we are in with IU Kokomo is the Teaching English as a New Language program. Currently, IUPUC has this program but IU Kokomo does not but would like to. This has been approved and will also begin in Spring 2021. The impact this partnership will have is that we will be moving almost all of our coursework online for this program so this will allow people in the community who would like to add this license addition to their current license, to do so. The exception to online is one summer class which meets face-to-face.

### **Other discussion**

**Pandemic:** Mayor Lienhoop reports Columbus will not move any faster on re-opening, and may go slower, than the Governor has suggested. We'll look at the capacity of CRH to handle increases and in-patient volume in the ICU or not. The good news is those numbers have trended well. We will review the data and decide by May 20 whether we stay in Phase 2 longer or move to Phase 3. The small loan program initiated during this time now has a balance of approximately \$750K. A few more signatures are needed before disbursement.

**CBED:** Melissa Fairbanks reports that CBED is continuing to do corporate workshops virtually and scheduled through July.

**Latino Community in Columbus:** Matt Souza reports that our enrollment numbers for Latino students look stronger than the general population enrollment numbers. There were some Latino students who did appeal to the emergency fund for some unexpected issues that they have faced. We will be working with Brenda in Development on some of the Dreamer scholarships and some other new scholarships. In the private scholarship fund, the number of recipients will nearly double in the fall. Su Casa has many opportunities to help the Latino community as well.

**Faculty Training:** Lori Montalbano reports that we are training faculty for continuous improvement for online teaching. We are planning ahead if the fall should be fully online or partly online.

What we have learned over the past 2 months that will be useful for the future?

- Preparing to teach online exposed faculty members to new ways for valid instruction and how to do it quickly
- Continuity planning revealed the reasons to more regularly update our plans
- Student communication showed the different ways we can message – utilizing many channels
- In-depth knowledge of the different devices and the resources needed to equitably distribute these resources (i.e. funding, devices, access to internet, childcare needs, etc.)

### **Adjournment**

**Tom Harmon**

Chair Tom Harmon thanks everyone for their attendance and adjourned the meeting at 12:32 pm. Be safe.

*The next Board meeting is Wednesday, September 9, 2020, at noon  
Via Zoom @IU*