



Faculty Preceptorship of Non-Division of Health Sciences Students

Policy Number: A_12

FULL POLICY CONTENTS

Scope
Policy Statement
Reason for Policy
Procedures

ADDITIONAL DETAILS

History

Effective: 12/12/19

Last Updated: 12/8/22

Responsible University Office:

Division of Health Sciences at IUPUC

Responsible University Administrator

Division Head

Policy Contact:

Senior Administrative Assistant, 812-348-7250

Scope

Division of Health Sciences at Indiana University Purdue University Columbus faculty.

Policy Statement

IUPUC Division of Health Sciences faculty may be asked to precept students from other universities. This policy should be consulted prior to agreeing to precept.

Reason for Policy

To outline procedures related to faculty precepting students outside IUPUC.

Procedures

1. Students who live in and/or work within the region will be given preference. Students who live in and/or work outside the region will be accepted on a space-available basis.
2. The faculty preceptor must verify the student attends an accredited program at an accredited university. The faculty preceptor must obtain the course

requirements from the course faculty from the outside university via official university email.

3. Students must provide proof of school liability insurance and sign a confidentiality agreement before the preceptorship experience begins. The confidentiality form can be found at:
https://indiana.sharepoint.com/:w:/r/sites/msteams_16e729-SecPolicies/layouts/15/Doc.aspx?sourcedoc=%7B471F17B6-23C2-4076-BF42-9F08E00759E0%7D&file=Precepted%20student%20confidentiality%20form.doc&action=default&mobileredirect=true&DefaultItemOpen=1&cid=44a71ed4-722a-4874-b9c7-222455ff623a
4. Faculty cannot precept any non-IU BSN students. Faculty cannot precept MSN students from a non-IU school if IUPUC offers the same track.
5. The assigned clinical site must approve of the student if the student will be participating in clinical education.
6. All information and signed documents should be sent to the Director of Assessment and Evaluation.
7. Any preceptorship must be approved in advance by the Division Head.

History

Reviewed by Policy and Procedure Committee 11/19/2019

Approved Faculty and Staff Council 12/12/2019

Reviewed by Policy and Procedure Committee 11/30/2022

Approved Faculty and Staff Council 12/8/2022